



## Supplier Compliance Agreement

I.D. Me Promotions is dedicated to providing products that are safe to the end-user and made in socially compliant facilities. As a supplier to I.D. Me Promotions, we aim to ensure that your organization also holds the same values and commitments.

This document defines the minimum requirements in compliance and product safety that are needed to be a business partner with I.D. Me Promotions. The requirements and standards described in this document are expected to be implemented to your upstream suppliers (as applicable).

After reading, please fill out the acknowledgment below. If you have any questions or comments, please contact I.D. Me at [inforequest@idmepromotions.com](mailto:inforequest@idmepromotions.com), and notify us immediately if there is any non-compliance on any future order.

### Implementation of the Code of Conduct

I.D. Me's Code of Conduct can be found at [www.idmepromotions.com/compliance](http://www.idmepromotions.com/compliance). All suppliers must meet each code described in the document and also ensure that all upstream suppliers comply. A supplier can use their own Code of Conduct as long as it meets the I.D. Me Code of Conduct.

### Social Compliance Auditing

Suppliers are required to have a social compliance program that includes regular on-site auditing of their manufacturers. This is to ensure that the Code of Conduct is being adhered to and minimum worker safety requirements are being met.

The auditing program can include both internal and third-party audits. A corrective action plan must be created after each audit to address any issues found. In some cases, I.D. Me Promotions may work with suppliers and end-users to confirm that the supplier used for an individual order meets social compliance expectations.

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**I.D. Me Promotions**  
18401 Burbank Boulevard, Suite 116  
Tarzana, CA 91356  
Phone: 818.774.9500  
[www.idmepromotions.com](http://www.idmepromotions.com)



### Identification of Children Items

Any item provided to I.D. Me Promotions that is meant to be used by a child aged 12 years or under (either by design, function, or marketing) must be clearly identified. This identification can be provided by product description, label and/or in writing in connection with our purchase order.

### Adherence to U.S. State and Federal Law Product Safety Laws

All products provided to I.D. Me Promotions must meet all applicable federal and state laws, and suppliers must take responsibility of complying. These laws include, but are not limited to, the following:

- *CPSIA* – The Consumer Product Safety Improvement Act of 2008 imposes various testing and documentation requirements on several classes of consumer products. In addition, suppliers must be able to provide a “General Conformity Certificate” (GCC) for adult items and a “Children’s Product Certificate” (CPC) for child items to I.D. Me upon request.
- *California Proposition 65* – In 1986 California voters approved an initiative that requires businesses to notify Californians before exposing them to toxic chemicals (listed by authorities) in the products they purchase. Suppliers to I.D. Me Promotions must meet the requirements of this regulation.

### Product Testing Documentation

Suppliers are expected to keep all product safety testing current and available upon request. In most cases a test report that is within 12 months of the date of manufacture is required for relevant products.

I.D. Me Promotions is always striving to improve our approach to Compliance and adopt best practices. We welcome a discussion on these issues and are happy to collaborate to make our organizations meet the highest standards of compliance in the promotional products industry.

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Vendor: Gemline

I.D. Me Promotions, LLC

Date: 2/26/16

Date: 2/26/16

By: *Clyde W. Sylvia*  
(Signature)

By: *Neil Levitt*  
(Signature)

Name: Clyde W Sylvia

Neil Levitt  
Vice President  
Neil@idmepromotions.com  
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Title: V.P. #C.F.O.

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